

## Ergonomic Keyboard Tray Installation Guide

### Part A: Prepare for Installation

**1. Mark the underside of your desktop...**

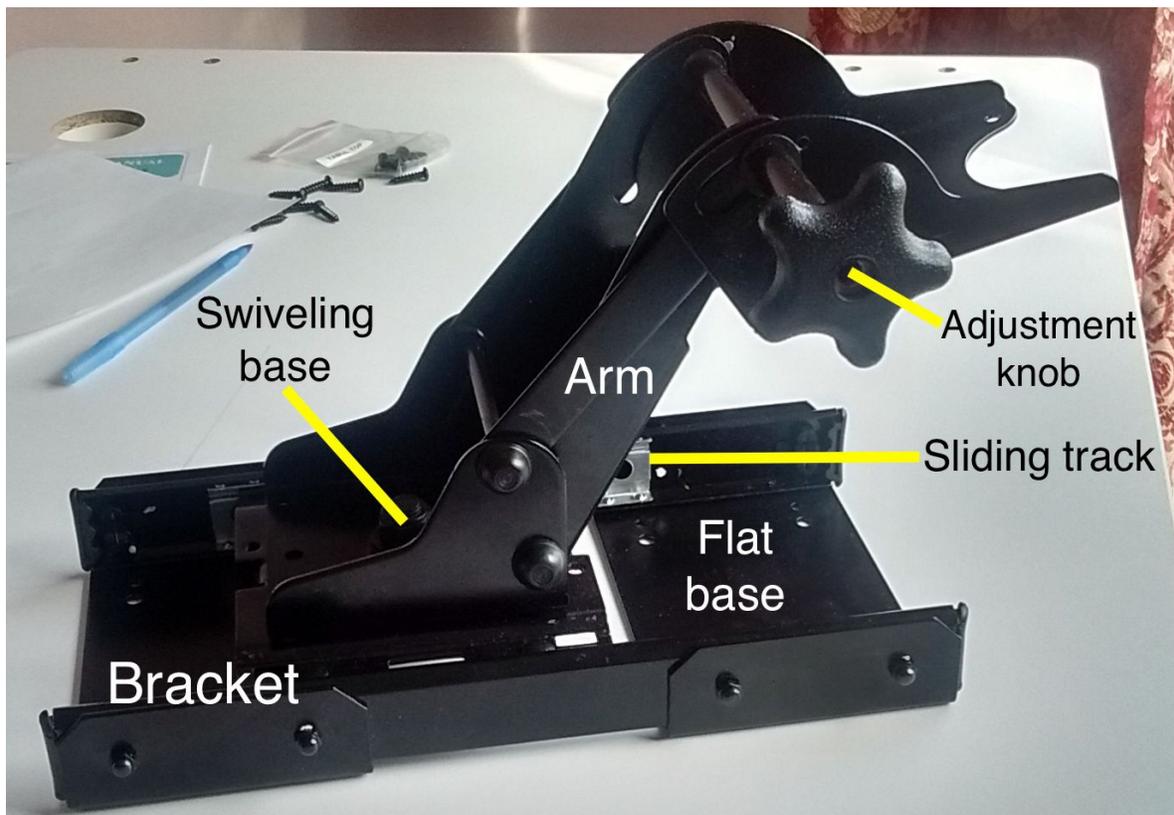
Place a pencil against your StandDesk middle slat and mark where it attaches to the desktop, to ensure the keyboard tray will not interfere with the middle slat.

**2. Turn the desktop upside down...**

Ensure the controller is not yet installed, or unplugged. Slowly and carefully, flip the desktop upside down and place on the floor or desk frame. *\*As our tops are heavy, we recommend enlisting the help of a friend/family member.\**

**3. Prepare the bracket for installation...**

Rest the bracket flat on the ground and place a foot on the flat base of the bracket to hold it down. Then use one hand to pull the arm up, and the other hand to tighten the adjustment knob. There are several parts that can all move at the same time: (i) the sliding track, (ii) the swivelling base, and (iii) the spring-loaded arm. *\*Be careful not to get your fingers caught!\**



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### Part B: Measure And Drill

#### 4. Measure for bracket placement...

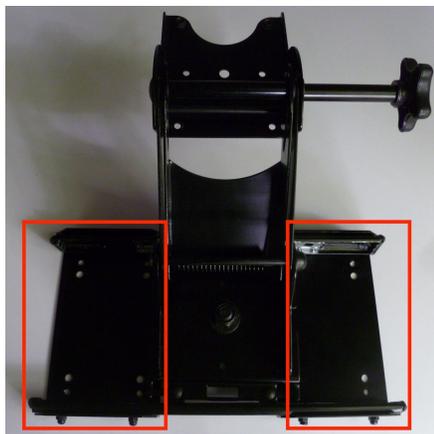
Measure the center along the length of the top and mark the center point against the middle slat. Then place a mark at 3.125" (3-1/8" or 8cm) from either side of the center mark (the bracket is 6.25" (16cm) wide and 11.8" (30cm) long).



*Please note: when keyboard tray is tucked away, it juts out 4" on our 30x60" tops & 6" inches with 26x56" tops. (See part D for photos of completed installation.)*

#### 5. Mark your holes for drilling...

Place bracket upside down on desktop (against the marks you just made). Rotate the arm out of the way, and slide it to one side to expose the 8 holes at one end of the sliding track. Carefully mark for the smaller set of 4 holes, as shown in the second picture below. Holding the bracket in place, slide the arm to other end, then mark the remaining 4 smaller holes. As the saying goes, "measure twice, drill once!"



(Picture of the bracket, with the 2 ends of the sliding track indicated.)



(Closeup of one end of the sliding track.)

#### 6. Drill your holes...

Remember our tops are 0.98" thick, so be careful not to drill through to the other side of the top, or overtighten the screws!

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### Part C: Put Everything Together

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**7. Screw in the bracket**

Screw into the smaller set of 8 holes, being careful not to over-tighten.

**8. Attach the tray to the arm**

The 4 screws will be inserted from the top of the tray, and the nut will receive the screws from underneath.



**Dimensions:** 25" wide x 9.8" deep x 0.7" thick (63.5cm x 25cm x 1.8cm).

*\*An ergonomic wrist cushion is provided, so any keyboard that is 25" x 8" (63cm x 20cm) or smaller will work with this keyboard tray.\**

